# Trinity ✡ Village

# Q3 2023 Goals 🎯

## All Teams

### Strategic Plan

✡ **To complete** 0365 implementations by **Q2 2023.**

✅ Achieved

### Strategic Plan

✡ **To finalize** the Care Centre's electronic Visitor Handbook and add to website for increased well-being and meaningful visits within LTC by **Q2 2023**.

✅ Achieved

### Strategic Plan

✡ **To transfer** the website to Barefoot, the new host for a more robust site, and go live by **Q2 2023.**

⏱ Delayed

**Reason: New website wil be launching on October 30th, 2023.**

## Finance

### Strategic Plan

✡ **To research** finance duties and processes to determine those that can be automated by end of **Q4 2023.**

✅ On Track

### Strategic Plan

✡ **To upgrade and audit** the current Payroll System "ADP" by end of **Q2 2024.**

✅ On Track

## Human Resources

### New Initiative

✡ **To integrate** an HRIS system for all Trinity Village employees by end of **Q4 2023.**

✅ On Track

### Strategic Plan

✡ **To complete** the TV staff routines and orientation review, revise the handbook to include a supplement for each discipline (66) and compile it into one Job Manual by end of **Q4 2023.**

✅ On Track

## ADP

### New Initiative

✡ **To implement** at least one per month community-basedprogram/events on-site for caregivers and current clients, as well as waitlist and potential clients by end of **Q4 2023.**

✅ On Track

# Trinity ✦ Village        Q3 2023 Goals 🎯

## Information Technology

### Quality Improvement

✦ **To improve** the overall Internet performance by redirecting the three internet sources to the best Internet provider by **Q2 2023.**

✅ **Achieved**

### Quality Improvement

✦ **To Enhance** Security by installing a new and improved Sophos firewall appliance by **Q2 2023.**

✅ **Achieved**

### Quality Improvement

✦ **To move** to a Managed Services model to allow for improved remote management/control and a proactive approach to resolving issues before they become a problem by **Q3 2023.**

✅ **Achieved**

### Quality Improvement

✦ **To replace** all Access Points with a new, faster product and install a management tool for improved performance and monitoring by **Q1 2023.**

✅ **Achieved**

## Horticulture

### Quality Improvement

✦ **To repair** the pathway through the Community Garden and install a second pathway to create a circular route in the area by the end of **Q2 2023.**

✅ **Achieved**

### New Initiative

✦ **To research** the benefits of a formal tree replacement program, including a memorial arboretum/plant, by end of **Q4 2023.**

🔄 **On Track**

### Quality Improvement

✦ **To introduce** a plant library for TVCC with a cart that goes around bi-weekly to offer plants and resident inclusive plant care that includes exchanging weathered plants that need extra care for a healthy plant of the same kind by end of **Q4 2023.**

🔄 **On Track**

### New Initiative

✦ **To design** a free-standing mobile kiosk to benefit Honey sales and education **Q3 2023.**

✅ **Achieved**

### Quality Improvement

✦ **To capture** the horticultural encounters in the garden from residents, staff, family, and visitors by **Q4 2023.**

✅ **Achieved**

### Health & Safety

✦ **To resolve** three tree roots raised grates trip hazards in TVCC Centreville Courtyard by **Q2 2023.**

✅ **Achieved**

**Trinity Village CARE CENTRE**

# Q3 2023 Goals 🎯

## Nursing

### New Initiative

🖊 **To complete** PCC/IPAC tracking software implementation by end of **Q4 2023.**

On Track

### Staff Satisfaction

🖊 **To replace** four remaining medication carts on houses to reduce the risk of staff injury by **Q4 2023.**

Achieved

### Quality Improvement

🖊 **To decrease** annual medication incidents from 85 to 72 by end of **Q4 2023.**

On Track

### Health and Safety

🖊 **To reduce** the number of COVID outbreak duration from 30 days to 20 by end of **Q4 2023.**

On Track

## Nutrition

### Quality Improvement

❧ **To continue** to move the manual show plate process to the MealSuite online show plate feature to reduce waste and have consistency between FSWs setting up meals by end of **Q4 2023.**

On Track

### Quality Improvement

❧ **To reduce** the number of residents on the poor fluid intake weekly list from 19% to 15% by end of **Q4 2023.**

On Track

### Quality Improvement

❧ **To evaluate** 10 care plans weekly to simplify and implement new interventions listed in Nutrition Care Plan Library to allow for easier staff reference and easier generation of reports by **Q4 2023.**

Achieved

### Quality Improvement

❧ **To reduce** the number of residents with individual needs/wishes receiving special sticker items from 70% to 60% by end of **Q4 2023**.

On Track

# Trinity Village CARE CENTRE

# Q3 2023 Goals

## Programming

### Strategic Plan

**To fully implement** cable services and in-room TV channels in all 150 rooms at TVCC by the beginning of **Q3 2023.**

**Reason: Modifications to IntouchLink application are required in order to work with Samsung TV.**

**Delayed**

### Quality Improvement

**To rebuild** the TVCC volunteer program by redesigning a position with dedicated hours to include recruiting, training, and coordination of the current pool from 13 to 26 by end of **Q4 2023.**

**On Track**

## Environmental

### Quality Improvement

**To complete** the introduction of iPads as part of communication improvement. Delayed from 2022 while we introduce the new Care Clean module. The plan is to fully operational by the end of **Q2 2023.**

**Achieved**

### Quality Improvement

**Additional** FOB upgrade for all five med rooms by **Q1 2023.**

**Achieved**

### Financial - Cost Savings

**TVCC will continue** with efforts to reduce costs through energy conservation by swapping out all light switches in all non-resident rooms for sensors by **Q1 2023.**

**Achieved**

### Quality Improvement

**To install** 10 Panic Buttons throughout the TVCC facility and exterior by end of **Q2 2023.**

**Achieved**

### Quality Improvement

**To complete** year 3 of 5 TVCC rooftop replacement units to be completed by **Q2 2023.**

**Achieved**

### Quality Improvement

**To replace** the front entrance door by **Q3 2023.**

**Achieved**